

The Arts Society North Herts

Grants Policy Guide



Purpose of this Document

This policy guide is aimed at enabling **The Arts Society North Hertfordshire** (TASNH) committee members, and applicants seeking funding, to have a set of parameters upon which grants will be considered for allocation to local good causes.

Background

The Arts Society North Hertfordshire (TASNH) intends to support arts and arts heritage in the local area through a grant giving programme that reflects the objectives of the society. That is:

- The promotion and advancement of the education of the public in the cultivation, appreciation and study of the decorative and fine arts.
- The recording, conservation and preservation of the artistic heritage of the United Kingdom and other countries for the benefit of the public.
- The advancement of the arts, culture and heritage, in particular, but without limitation to, the decorative and fine arts.

Grant Funding

TASNH may fund a grant application through an allocation from TASNH funds set aside for the purpose of grant giving, and/or grants available and administered by the The Arts Society (the national organisation). There are two types of grants TASNH may call upon from the The Arts Society in this regard:

- [The Arts Society Community Grants](#): A £250 grant, designed to help local societies support arts causes in their local area, which may be used for any purpose provided that it is arts or heritage based. Applications are limited to one Community Grant application per Society per year.
- [The Arts Society Project Grants](#): Societies can apply in Spring & Autumn rounds for grants of up to £2000 (the Autumn round completes 30th September). These grants support a wide range of activities to introduce people of all ages to, and engage them in, artistic experience and practice.

TASNH grants can be any combination of funds from the TASNH allocated funds and the national The Arts Society grants. A grant allocation from the national The Arts Society does not require a TASNH grant fund allocation and can be given separately.

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Eligibility Guidance

Eligibility Criteria	Description
Scope	TASNH welcomes applications for projects across all aspects of arts and heritage. We particularly encourage applications for activities or projects that provide access to the arts to those that would not normally have access to them. TASNH will consider applications from small, locally based charities with limited ability to source funding from elsewhere. A TASNH funded grant must be for an activity that: • Has an arts and/or artistic heritage focus. • Has a completion date. • Takes into account the needs of particular groups (e.g. young people and/or adults) for whom arts-based activities provide enjoyment, stimulation and learning.
Geographical Area	TASNH will consider grant applications: • That fall within the area of North Hertfordshire. • Where TASNH is the closest society and within the Hertfordshire and Bedfordshire county boundaries.
Amounts	Applications for TASNH funds should be for small projects that require funding from our society to a maximum of £300.
Timing	The grant must be for a specific time period that completes before our Society's year end of 31st December.
Evaluation	We require an evaluation of the outcome of each project funded by our grant from the participant organisation.
Publicity	The applicant should commit to acknowledging the contribution from The Arts Society North Herts and, where appropriate (project or community grants) funding has been given or supplemented by the national The Arts Society organisation.
Other Criteria	The committee will take into consideration other factors not listed above to ensure the grant will be spent in accordance with good practice and that the activity for example (but not limited to): • Demonstrates viability. • Is/will be well managed. • Demonstrates sound financial management and budget practices.

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Exclusions

Grant applications will not be considered if they do not meet all of the criteria set out in the above section.

In addition, grants will not be considered for:

- Applications from individuals.
- Repeat, unsuccessful applications.

Oversight Responsibility

- The (TASNH) committee members are responsible for setting an annual budget for grants and the allocation of funding to successful grant requests.
- Underspend is not carried forward to the next year.
- All funding applications for consideration by the committee must be supported by a written application using the society's application form.
- The recommendations of the committee will be documented and applicants informed of decisions in writing.
- All grant payments must be receipted.
- The committee will seek from successful applicants a report, provided in a timely manner, on the purchases/spend facilitated by the grant and the outcome(s) achieved by the spending of the grant.
- The committee will ensure TASNH members are informed of grant donations and subsequent outcomes.

Request Procedure

- All applications for TASNH funded grants are to be made using the [TASNH application form](#).
- An application may be funded by a TASNH allocation, or a central The Arts Society community grant or project grant, or any combination of the three sources. The TASNH committee has the responsibility of determining the source of funding and combination if applicable.
- The Arts Society national grants options have their own application forms to be completed.
- The committee will normally meet twice a year, March and September, to consider applications.
- Some flexibility in timings of the applications will be made for small grants.
- All applications will be acknowledged and all applicants will be informed of the outcome.

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